

Northville Mustang Boosters Club, Inc.

February 3, 2014 Meeting Minutes



Welcome: Introductions

Attendance:

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Aimee Wilds | <input checked="" type="checkbox"/> Gail , Tom Mroz | <input checked="" type="checkbox"/> Linda Chapekis |
| <input checked="" type="checkbox"/> Andrea Torres | <input checked="" type="checkbox"/> Gina Stevens | <input type="checkbox"/> Lisa Corn |
| <input checked="" type="checkbox"/> Anjali Sharma | <input type="checkbox"/> Janeen Crittenden | <input type="checkbox"/> Liz Morrissey |
| <input checked="" type="checkbox"/> Bryan Masi | <input checked="" type="checkbox"/> Jeanne McCauley | <input checked="" type="checkbox"/> Mario Inchaustegui |
| <input checked="" type="checkbox"/> Carmen Hamilton | <input checked="" type="checkbox"/> Jen Hamilton | <input type="checkbox"/> Mary Ellen Abraham |
| <input checked="" type="checkbox"/> Carrie Slominski | <input checked="" type="checkbox"/> Jim Castellano | <input type="checkbox"/> Mary Ferrante |
| <input type="checkbox"/> Cheryl Giacomini | <input checked="" type="checkbox"/> Kathleen Schafer | <input checked="" type="checkbox"/> Sheila Crowley |
| <input checked="" type="checkbox"/> Cheryl Moore | <input checked="" type="checkbox"/> Karen Sourges | <input type="checkbox"/> Shelli Bentley |
| <input checked="" type="checkbox"/> Chris Noles | <input checked="" type="checkbox"/> Klayton Dillon | <input checked="" type="checkbox"/> Sue Baldwin |
| <input type="checkbox"/> Dave Page | <input checked="" type="checkbox"/> Kris Yanagi | <input type="checkbox"/> Suzanne Robinson |
| <input checked="" type="checkbox"/> Dawn Macaddino | <input checked="" type="checkbox"/> Laura Breen | <input checked="" type="checkbox"/> Ted Chapekis |
| <input type="checkbox"/> Denise Stacer | <input type="checkbox"/> Lauri Alvarez | <input type="checkbox"/> Tom Breen |
| <input checked="" type="checkbox"/> Elaine Sims | <input checked="" type="checkbox"/> Libby Smith | <input checked="" type="checkbox"/> Vicki Marshall |

Meeting called to order at 6:08 pm

Additions/Changes to the Agenda and/or January 13, 2014 minutes:

- None noted: Mario Inchaustegui motioned approval, Klayton Dillon seconded motion.

Executive Committee Reports

- President: Libby Smith –
 - Libby received a request for the Boosters to donate a family sports pass and some spirit wear for the Lisa Christensen Wine Tasting benefit this upcoming Saturday. The Board discussed the request last week and decided to bring to the group for approval since the donation value exceeds \$100 and there were some questions regarding Booster's support scope. In the past, the boosters agree to stay out of individual team benefit contributions. Libby asked the members consider this request and we will revisit when we get to the funds request portion of the meeting.
 - Likewise, Sue Baldwin was approached (as the prior Booster President) by the Northville Township Firefighters for the Boosters to donate to their upcoming benefit. We agreed to discuss this further as well during the funds request portion of the meeting.
 - Night for Northville- Libby has tickets for sale and they are also available online. This year's event is dedicated to the arts, please support. It's worth noting that at least 50% of the High School Arts program participants are also student athletes.
 - \$100 ticket of which \$70 is tax deductible.
 - LED sign status- to be fixed and Boosters won't have to contribute money.
 - Current chair people need to consider their future position on the Boosters and let us know your plans for next year so we understand which key spots will need to be filled.
- Vice President: Aimee Wilds –
 - No update
- Secretary : Jeanne McCauley–
 - No update

- Treasurer: Ted Chapekis-
 - Reviewed balance sheet
 - Change checking account from Comerica to Chase due to increased service levels we expect from Chase
 - Comerica has 3 outstanding checks we are waiting for clearing before closing the account
 - Will merge savings accounts from Comerica to be held in one checking account at Chase
 - Revenue/Cost streams reviewed
 - Concessions- \$17,800. Expenses are \$25,000- we are not breaking even but we expect to get close. Beverages (Coke contract) are higher priced and we have to live out the contract through the end of the year.
 - Golf Outing- Fiscal year end is June 30 so the accounting for each year's outing is more germane for tracking the outing – that's why Kris is keeping track so effectively.
 - Scholarship- We brought in \$1,350 and will need to supplement to support the \$4,000
 - Spirit wear- \$18,600 grossed, \$11,200 costs and we're turning profit there
 - Sports pass- \$53,600 revenue,\$2,000 costs- big money maker
 - Turf Club- This accounting will be coming off the Booster books by next year and transferred to their separate tracking
 - See the two month detail since the last review for the Boosters.

Northville Mustang Booster Club
Balance Sheet
As of January 31, 2014

	<u>Jan 31, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
10000 · Chase Checking	80,698.17
11000 · Comerica Checking	51,618.00
11100 · Comerica - Savings	11,190.14
Total Checking/Savings	<u>143,506.31</u>
Other Current Assets	
12010 · NSF Receivable	466.00
12050 · Paypal Receivable	253.68
12200 · Concession Start Up Cash	500.00
Total Other Current Assets	<u>1,219.68</u>
Total Current Assets	<u>144,725.99</u>
TOTAL ASSETS	<u><u>144,725.99</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
24200 · Sales Tax Liability	135.11
Total Other Current Liabilities	<u>135.11</u>
Total Current Liabilities	<u>135.11</u>
Total Liabilities	135.11
Equity	
32000 · Unrestricted Net Assets	153,196.68
Net Income	-8,605.80
Total Equity	<u>144,590.88</u>
TOTAL LIABILITIES & EQUITY	<u><u>144,725.99</u></u>

○ Old Business: None

○ New Business: None

- **Request #12** – Boys & Girls Track, Updated shot put area – This is more of a facility request submitted by Bryan on behalf of Track. We now have 3 cement shot-put pads and require the circle and toe boards. We will mount on the new cement slabs. Will benefit both boys and girls track teams.

Total Cost \$1,980.00

Request \$1,580.00

Motion: Tom Mroz

Second: Karen Sources

Approved/Denied: 26 Approved / 0 Denied

- **Request #13** – Lisa Christensen wine tasting benefit donation request. The event coordinators requested Boosters donate a family sports pass and sportswear. The request was opened to the floor for feedback
 - The group agrees we can entertain fund requests from sources outside direct team requests as long as the request is subject to a vote
 - Tom Mroz opined we should contribute given this is an extraordinary situation for someone many here knew and would like to support her family.

Total Cost: Not to exceed \$200 Request: Not to exceed \$200
 Motion: Laura Breen Second: Mario Inchaustegui
 Approved/Denied: 26 Approved / 0 Denied
- **Firefighters Request for donation**- Points were made to recognize the support we've received from the station across the street during hot summer events. It was stipulated the firefighters have been a good support to our athletics programs but a donation from the Boosters is not within the scope of our charter. Bryan will take a look at other avenues for the school to support this benefit. No vote was taken on this request.
- Membership: Liz Morrissey- not in attendance
- Concessions: Jen & Carmen Hamilton
 - Bryan provided Coke Update
 - Signed contract today, rebates coming from last Feb 1. Carmen is tracking our returns to support the audit with Coke.
 - Boosters s/b getting \$2200 in rebates to be paid out March 1, rebates paid in bottle returns
 - We are required to tag our contract to the district contract. Water was excluded for better deal with Busch's.
 - We will revisit our price points going forward.
 - Carmen will get an update on the student run concessions. Change of Heart club requested they be afforded the opportunity to work in the concession stands. They have yet to get started. Libby will also follow-up with her contact.
- Scholarship: Aimee Wilds
 - Conducted sub-committee meeting last month and Sue Baldwin provided an overview on the session:
 - The scholarship objectives were twofold:
 - Support the Northville Booster scholarship club
 - Establish a legacy/recognition for Lisa Christensen
 - Last year it was decided \$4K was appropriate scholarship value – 2 boys, 2 girls each for \$1K. Candidates write a letter addressing what influence sports has on their lives along with recommendation from a coach from HS or team/club sport.
 - The initial goal of the sub-committee was to restructure/rename the existing Booster Scholarship to honor Lisa. The committee offered the idea of two scholarship categories for consideration as well:
 1. Four (4) \$750 Booster Scholarships with existing criteria
 2. Two (2) \$500 scholarships (1 boy, 1 girl) to be applied for with an essay expounding on Lisa's virtues (avid sports fan, supporter) and then write about a person who made positive impact on them. Eligibility would be anyone attending HS who played soccer, basketball, swimming either at NHS or club or recreational
 - This newly structured scholarship fund will be in effect NEXT year, 2014-15, leaving this year's scholarship program unchanged
 - We agreed to discuss the pros/cons of the recommendation and will vote on the path forward in next month's Booster meeting. The following discussion points were offered:

- The new criteria would go beyond the scope of those serviced by the Booster charter (i.e. Club and Recreational athletes)
 - Offering two funds would keep the original fund in tact
 - Renaming the fund was the initial suggestion for the committee and would be a fitting tribute to all that embodies Lisa's legacy, having multiple offering seems to take away from the original intent
- We will revisit next month and vote for one of the following options:
 1. Two Separate Funds
 2. Keep current fund, change the name
 3. Change current fund name and broaden its reach
- The decision for next year's scholarships will be announced at this year's Senior Awards Ceremony in May
- Spirit Wear: Denise Stacer
 - No Update
- Golf Outing: Kris Yanagi
 - Kris has made it exceptionally easy for the Fall sports representatives to effectively engage their teams for support of this year's golf outing. Kris wrote a letter for each rep to send out to solicit entries to their team for them to forward to teams. Jeanne will forward to membership for each representative to send out to their team's parents.
- Turf Club: Carrie Slominski
 - March 1 deadline was communicated for donations toward a team wall plaque at the turf field. Decision is being taken to cutoff this offer at Feb 14. Soccer came through with a donation and it doesn't appear any other teams are interested.
- PTSA: Cheryl Moore
 - Meeting this upcoming Friday to honor the Reflection students,
 - Will present a Bullying project.
 - Saturday is the Snowcoming dance at the school, looking for chaperone help if anyone is available.
- Athletic Director: Bryan Masi
 - Winter Sports
 - *Boys Hockey 14-5-2, Beat Novi 5-3 last Saturday, Ranked in top 10*
 - *Boys Swimming 7-1, undefeated in division, conference meeting at the end of Feb*
 - *Gymnastics- 3-3 in the conference*
 - *Cheer – 2-3 in division, 3rd in KLAA Silver*
 - *Basketball*
 - *Boys record is 8-5, 2nd in division, Beat Novi this past week*
 - *Girls 10-3, second in division, coach had baby yesterday so gets a few days off*
 - *Wrestling- 3rd in division, Team regional this Wednesday @ Novi at 5:30*
 - *Bowling*
 - *Boys 0-11*
 - *Girls 4-7, 5th in division*
 - *Pom Pon- hosted Mid-American regionals competition at Northville HS last month, 3-4,000 people attended. Made Division I.*
 - Other
 - March 19 activities fair being held at NHS auditorium/cafeteria for middle school students. Orientation starts at 6:00 pm in auditorium and the fair is at 7:00 pm in the cafeteria

- Tanglewood Golf Course has discontinued our relationship with them for our NHS golf program despite our 20 some years of golfing there. It appears they will be bringing in South Lyon East to take our spot. As a result, Bryan is meeting with Northville Hills to investigate a partnership. Anyone with connections or who may be able to help in this process, please let Bryan know.
- Adjourned at 7:16 pm
- The next meeting is Monday, March 3, 2014 at 6:00 PM in the PE classroom
- Please check the web site for meeting minutes.